

**DEPARTMENT OF
COMMUNITY SERVICES**

January 5, 2016

Honorable Members of the Town Council,

In accordance with the requirements outlined in Chapter 5, Section 1(B) of the West Hartford Code of Ordinances, please accept this correspondence as the 2015 Annual Report of the Town Plan and Zoning Commission and Inland Wetlands and Watercourses Agency.

The West Hartford Town Plan & Zoning Commission, also acting as the Inland Wetlands & Watercourses Agency, met for a combined thirty (30) hours in its eleven (11) regularly scheduled and two (2) special meetings during the 2015 calendar year. After two (2) meeting attempts, the regularly scheduled meeting for February was postponed to March due to inclement weather.

During this period a total of sixty-five (65) applications, referrals and communications were reviewed and/or received. A special joint meeting with members for the City of Hartford Planning & Zoning Commission and representatives from the Capitol Region Council of Governments was held to discuss Transit Oriented Development concepts and opportunities around the CT Fastrak Station at Flatbush Avenue. A specific breakdown of the Commission/Agency's activity is listed in the chart below.

2015 Town Plan & Zoning Commission / Inland Wetlands & Water Courses Agency Activity		
Number of Scheduled Regular or Special Meetings	13	
Number of Executive Sessions Held	-	
Total Meeting Hours	30.4	
Application Type	Approved	Denied
Special Use Permits	14	
Subdivisions	1	
Inland Wetlands & Watercourses Regulated Activity	10	
Inland Wetlands & Watercourses Map Amendments	7	
Inland Wetlands & Watercourses – Determination of Non-Significance	2	
Special Development District Referrals	8	
Zoning Map Amendment Referrals	2	
Ordinance Amendment Referrals	3	
Resolutions Referrals	11	
Applications Withdrawn	-	
Street Acceptance Request	1	
Parking Waiver Request	1	
Communications Accepted / Received	5	

For the 2016 calendar year, the Commission/Agency has scheduled twelve regular (12) meetings, one for each month. In addition to its regularly scheduled meetings, the Commission anticipates several special workshops to study changes to the zoning ordinances, our subdivision regulations and to conduct planning initiatives in certain areas of town as identified in the Plan of Conservation and Development or as may be required to address mandates by the State of Connecticut.

Sincerely,



Kevin Prestage
TPZ Chairman

cc: Ronald Van Winkle, Town Manager
Essie Labret, Town Clerk

Joseph O'Brien, Corporation Counsel
Mark McGovern, Director of Community Services



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